Hello New Project Leaders!

As we begin a new 4-H year, thank you so much for your interest in supporting youth within our club. As a project leader you are offering our members the opportunity for spectacular hands-on learning.

2022-2023 New Project Leader/Adult Volunteer Registration is now open!

As a reminder, until your enrollment is approved, you are not authorized to conduct any 4-H meetings or activities, transport 4-H members, or perform other 4-H adult volunteer duties.

Deadline for New Project Leader Enrollment - December 2, 2022

Enrollment Steps:

- ☐ Register: Go to https://v2.4honline.com/#/user/sign-in
    - Click "Don't have an account". Complete all required information and then click "Submit".
    - Once on the LogIn Page, click "Add Member". Complete all member information. You must choose one "Volunteer Type" during enrollment. You can always add additional volunteer opportunities later.   Once all information has been entered, the system will reflect that you are 50% complete; that is acceptable and therefore please proceed by clicking "Submit".
    - 4hOnline adult status will show as awaiting review.

- ☐ Complete required "2022-2023 California New Volunteer Training" in eXtension. Go to https://campus.extension.org/enrol/index.php?id=2225. Create a new account, check your email and click on the confirmation link, log into eXtension and click "2022-23 California New Volunteer Training" and enter the code "Sonoma".

    Courses include:

    Module 1: 4-H Orientation
    Module 2: Foundations of Positive Youth Development
    Module 3: Toward an Interculturally Connected 4-H
    Module 4: Abuse Risk Management for Volunteers
    Module 5: Reporting Child & Abuse Neglect & Acknowledgement Questionnaire.
    For technical support, contact idevelopsupport@ucanr.edu).

☐ Complete fingerprint background check – Live Scan – with the California Department of Justice. Complete at any location that provides Live Scan. Fees vary between $20 and $60 depending on the provider. TruScan Fingerprinting Services is no or low cost.

> Ask your 4-H Club Leader or Volunteer Enrollment Coordinator which location they recommend.
>
> Sonoma County locations:
> https://oag.ca.gov/fingerprints/locations?county=Sonoma
>
> Complete and bring this form with you:
> http://cesonoma.ucanr.edu/files/244174.pdf

☐ Complete the required Interest Form:
https://surveys.ucanr.edu/survey.cfm?surveynumber=20722

☐ Pay Project Leader/Adult Volunteer $33 program enrollment fee online:
http://ucanr.edu/sonomapay
- Please note, a $2 credit card processing fee applies.
- If payment by credit card is not an option for you please contact Lindsay Maddocks at LLmaddocks@outlook.com or via phone at (707) 827-6038 for other arrangements.

☐ Upon completion of all of the above steps, your application will be reviewed by the county director. If approved, notification will be sent from 4hOnline.

Until your enrollment is approved, you are not authorized to conduct any 4-H meetings or activities, transport 4-H members, or perform other 4-H adult volunteer duties.

Planning a project, setting the dates, registering and training all takes time, the club is so grateful that you are willing to do that for the kids. Our members learn so much by doing, and that is all because of YOU! Again if you have any questions or need any assistance please let me know.

Thanks so much,

Lindsay Maddocks
Independence 4-H Volunteer Enrollment Coordinator
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(707) 827-6038